

**IN THE SUPERIOR COURTS
MOUNTAIN JUDICIAL CIRCUIT
STATE OF GEORGIA**

**STANDING ORDER ESTABLISHING PROCEDURE FOR APPOINTMENT OF
SPECIAL PROCESS SERVERS AND RESCINDING PRIOR PERMANENT
APPOINTMENTS**

Effective upon issuance of this order, all prior appointments of permanent process servers within the Mountain Judicial Circuit are hereby declared null and void. The Mountain Judicial Circuit will no longer maintain, renew, or accept applications for the appointment of permanent process servers.

Henceforth, the Courts of the Mountain Judicial Circuit shall consider the appointment of private process servers solely on a case-by-case basis, in accordance with O.C.G.A. § 9-11-4(c).

Any party seeking to utilize a private process server must submit an application to the presiding Judge assigned to the matter, accompanied by a verified affidavit establishing the individual's qualifications, experience, and suitability to serve process in the specific case.

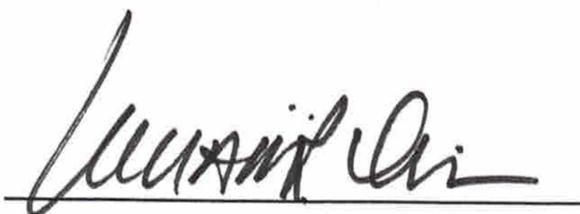
Failure to comply with the requirements of this Standing Order will result in the denial of appointment for the requested private process server.

It is, therefore, **ORDERED**:

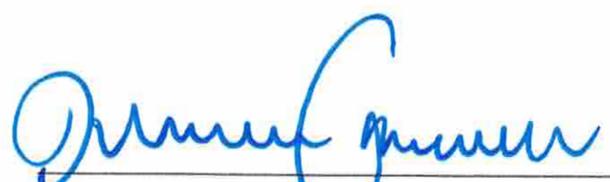
The Local Rule set forth in this Standing Order supersede all previous Local Rules established by any previous standing order.

The Clerk shall spread this order upon the minutes.

SO ORDERED this 3rd day of December, 2025.



William R. Oliver, Chief Judge
Superior Courts
Mountain Judicial Circuit



B. Nichole Carswell, Judge
Superior Courts
Mountain Judicial Circuit



Carlton H. Jones, III, Judge
Superior Courts
Mountain Judicial Circuit